



**THE MANAGEMENT CORPORATION STRATA TITLE PLAN NO.  
3761**

**APPLICATION OF ACCESS CARD**

***SECTION I : TO BE COMPLETED BY APPLICANT***

Name: \_\_\_\_\_ (Owner / Tenant)\*

Unit No.: \_\_\_\_\_ Contact: \_\_\_\_\_ (H) \_\_\_\_\_ (HP)

I enclosed my cheque no. \_\_\_\_\_ of S\$ \_\_\_\_\_ being payment of the \*( 3<sup>rd</sup> / 4<sup>th</sup> )  
access card(s) (whichever applicable). Receipt will not be issued.

Cheque made payable to: "MCST Plan No.3761"

**I declare that all particulars given by me are true and correct. I have read and agreed to abide  
by the terms and conditions governing the application of access card at D'Ixoras.**

Signature: \_\_\_\_\_ Company Stamp: \_\_\_\_\_ Date: \_\_\_\_\_

***SECTION II : OWNER'S VERIFICATION***

By signing this application form I/we expressly give consent to the management collecting,  
using & disclosing personal data provided in the form for the purposes of estate management  
and future communication related to this estate.

I / We\* \_\_\_\_\_ owner of unit \_\_\_\_\_  
confirmed that the above applicant is / are my tenant from \_\_\_\_\_ to \_\_\_\_\_

***SECTION III: FOR OFFICIAL USE***

Fee payable (\$60/-) per Access Card. Cheque No. \_\_\_\_\_ Bank: \_\_\_\_\_

Access Card S/No. \_\_\_\_\_ \*New / Replacement / Lost

Total number of Access Cards issued to-date: \_\_\_\_\_ Date issued: \_\_\_\_\_

Issued by: \_\_\_\_\_ Signature: \_\_\_\_\_

\*Delete whichever applicable.



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- EXTRACTS FROM RESIDENT'S HANDBOOK -

**3.4 ACCESS CARD**

- a) To be eligible for the issuance of Access Card, the applicant must be residing in D'IXORAS on a permanent basis and his/her identity card must bear D'IXORAS address.  
Each unit shall be entitled to an initial issue of two (2) Access Card, free of charge.
- b) Residents may apply for maximum of additional two (2) access card with an administration fee of S\$60.00 per card shall be paid, subject to the approval from the Management.
- c) To replace a lost access card, a letter declaring the loss of the access card is required so that the lost access card can be deactivated immediately to prevent illegal entry.
- d) Access card will only be issued to residents aged 12 years and above.
- e) When a subsidiary proprietor sells his unit subsequently, he/she must hand over all the access cards issued to him/her to the new subsidiary proprietor.
- f) When a subsidiary proprietor leases out his unit, the existing access card is to be handed over to the tenant by the subsidiary proprietor. Subsidiary proprietor who have leased out their unit will not be entitled to the use of the estate facilities as their rights have been transferred to the tenant.
- g) Access card can be issued to the tenant on production of a letter of authorization from the subsidiary proprietor with a copy of the lease/tenancy agreement.  
A maximum of additional two (2) access cards with an administration fee of S\$60.00 per card shall be paid, subject to the approval from the Management.
- h) Applicants must submit a copy of any legal documents to prove their subsidiary proprietorship/tenancy of the relevant premises.
- i) All Access Card is not transferable.
- j) Only valid access card will entitle the resident to the use and booking of all estate facilities.