

DIRECTORY BOARD

1. Unit Signage

In order to maintain a high standard of appearance and design, unit signage within the building will be carefully controlled and regulated. Please refer to the drawing attached for the allowed position and specifications of the signage.

All owners are to submit their unit signage proposals to the Building Management giving brief specifications on the materials used and scaled elevational drawings. The method of fixing shall be included in the drawings

No construction of unit signage should commence without the approval from the Building Management.

2. Main Directory Signage

Each unit is allowed one strip for directory listing. Each strip is charged at S\$50.00.

The tenants must notify the Building Management of the official name of the company two weeks in advance in writing to enable the signage to be listed in the Directory Board.

The size and materials used for the lettering will be standard and uniform at the sole discretion of the Building Management.

APPLICATION FOR PERMIT FOR SIGNBOARD DISPLAY

Name of Applicant(s) : _____ (Owner/Tenant*)

Unit No : _____ Tel : _____ Fax : _____

Email : _____

Declaration by Applicant

- 1) I/we wish to install a signboard at:
 ()** designated 2nd storey of the external wall (facing Kaki Bukit Road 2 for units 11-31 or facing Airport Road for units 33 to 55) and limited to only one signboard per unit and of size L194 x Ht70 inches. I/we agree to pay the signboard fee of \$10/- per month payable monthly in advance. **OR**

 ()** designated 3rd storey of the external wall (facing Kaki Bukit Road 2 for units 11- 31 or facing Airport Road for units 33 to 55) and limited to only one signboard per unit and of size not exceeding L194 x Ht70 inches. I/we agree to pay the signboard fee of \$30/- per month payable monthly in advance.
- 2) I/we agree that the Management reserves the right to bill us additional cost incurred in the removal of my/our signboard if I/we fail to remove same upon the expiry date or comply with the rules set by the Management.
- 3) I/we will apply to all relevant government authorities before the display of my/our signboard.
- 4) I/we agree to indemnify the Management against any claim or damages that may arise in the course or my/our above installation.
- 5) I/we agree that the Management reserve the right to revoke this permit if I/we fail to comply with any of the terms or conditions listed in this permit.
- 6) I/we agree that the Management reserve the right to amend or add terms and conditions listed in this permit without notice and I/we agree to comply with the new terms and conditions so amended or added.
- 7) I/we have read and will undertake to abide by the by-laws stipulated in the Building Maintenance & Strata Management Act and the by-laws/regulations imposed by the Management.
- 8) By signing this application form I/we expressively give consent to the management collecting, using & disclosing personal data provided in the form for the purposes of estate management and future communication related to this estate.

Intended Commencement Date: _____

 Authorised Signature of Applicant Date of Application

Name of Authorised Person : _____



* Delete where appropriate
 ** Please mark "X" in the appropriate box

<i>For Official Use</i>	
Approved : _____	Date: _____
Confirmed Commencement Date : _____	

